

NOTICE OF MEETING

CABINET MEMBER SIGNING

Friday, 12th April, 2024, 11.00 am - (watch the live meeting [here](#), watch the recording [here](#))

Councillors: Dana Carlin

1. FILMING AT MEETINGS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

4. DEPUTATIONS/PETITIONS/QUESTIONS

5. MICROSOFT SERVER AND CLOUD ENROLMENT FOR THE SUPPLY OF MICROSOFT CLOUD SERVER LICENCE SUBSCRIPTIONS (PAGES 1 - 12)

6. EXCLUSION OF THE PRESS AND PUBLIC

Item 5 is likely to be subject to a motion to exclude the press and public from the meeting as *it* contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); paras 3 and 5, namely information relating to the financial or business affairs of any particular person (including the authority

holding that information) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

- 7. EXEMPT - MICROSOFT SERVER AND CLOUD ENROLMENT FOR THE SUPPLY OF MICROSOFT CLOUD SERVER LICENCE SUBSCRIPTIONS (PAGES 13 - 14)**
- 8. NEW ITEMS OF EXEMPT URGENT BUSINESS**

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Thursday, 04 April 2024